

## **General terms and conditions for events at Zurich main station**

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## 1. Admission criteria

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A written plan must be submitted in advance for all events. The landlord, SBB AG, Real Estate Property Management, Zurich, reserves the right to reject applications for events that go against the aims and principles of SBB AG. These include:

- events that violate the ethics and morals of others
- events that violate the “General terms and conditions for events at Zurich main station”

## 2. Special conditions

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The organiser acknowledges that the event is being held in a train station. While this brings daily footfall from over 400,000 people, there are also special conditions that must be observed. Unimpeded access to all services provided by SBB AG and its partners must be guaranteed at all times. Safety is the top priority.

## 3. Division of responsibility

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### 3.1 The responsibilities of the landlord, SBB AG

- Checking the plan submitted by the organiser, the event schedule and the logistics.
- Monitoring and enforcing the landlord’s general terms and conditions.
- Monitoring compliance with agreed noise emission limits (see item 10. “Noise emissions”).
- Coordinating and providing information to all SBB AG services and stakeholders.
- Implementing measures and checks in the event of structural modifications.

### 3.2 The responsibilities of the organiser

- Producing a mandatory plan in advance. These documents are used for preparing quotes and confirmations and must be presented to the landlord when negotiations begin.
- Submitting an acoustics plan before the contract is signed
- Submitting the approved hall plan to the landlord 40 days before the start of the event
- Submitting the following documents at least 14 days before the start of the event:
  - Event schedule, logistics, detailed plan
  - Appointment of a site manager (person responsible for overseeing the event and for setting up and dismantling)
  - Appointment of a person responsible for ensuring that the noise emission limits are complied with
  - Booking the various Securitrans, fire safety, Facility Management and electrician services from the landlord
  - Safety plan (see item 6)
  - Event insurance policy

- The organiser is responsible for ensuring that:
  - all exhibitors, partners and employees of the organiser comply with the “General terms and conditions for events in Zurich main station”
  - the event runs smoothly
  - order and safety are upheld
  - the event area is guarded and cordoned off
  - official permits are obtained (see item 5)
  - information is passed on to media partners (television, radio, press, etc.)
  - the landlord is informed of any changes

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## 4. Rights of the landlord

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### 4.1 Authority to issue instructions

The landlord has the right to enforce the “General terms and conditions for events in Zurich main station” at any time. The organiser must immediately comply with any instructions issued by the landlord.

### 4.2 Rejection

The landlord has the right to refuse events that do not comply with the acceptance criteria listed in item 1.

### 4.3 Cancellation

The landlord has the right to cancel contracts if the organiser does not comply with the “General terms and conditions for events in Zurich main station” (e.g. changes of plan, etc.).

### 4.4 Suspension of activities

The landlord has the right to stop all planning activities if the organiser does not comply with the “General terms and conditions for events in Zurich main station” (e.g. late submission of dates, etc.).

### 4.5 Termination of the event

The landlord has the right to terminate the event without compensation if the organiser does not comply with the “General terms and conditions for events in Zurich main station” (e.g. exceeding the noise limits, violating the safety regulations or failing to comply with the landlord’s instructions).

### 4.6 Costs, administrative fees, third-party claims

Any costs and administrative fees that arise in connection with items 4.1 to 4.5 are to be borne by the organiser. In addition, the landlord accepts no responsibility for any third-party claims for damages against the organiser. If a third party makes a claim against the landlord, the organiser shall be liable to pay compensation by way of recourse.

### 4.7 Data sharing

SBB may supply third parties with information relating to the planned event, such as its venue, date, type and organiser.

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## 5. Official permits/fees

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The organiser must obtain all official permits necessary for implementing and running the event

(Foodstuffs Ordinance, competition, planning permission, alcohol licence, etc.) and is responsible for complying with all the associated regulations. Any official fees or charges shall be borne by the organiser, even if they are levied on the landlord. The landlord must be provided with a copy of all permits.

## 6. Safety

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### 6.1 Responsibility

The organiser bears full responsibility for safety. Although the landlord approves the security measures, it does not accept any liability or responsibility.

The organiser undertakes to comply with all legal requirements (in particular fire and health and safety regulations) for the duration of the event and shall guarantee that emergency and security staff have access at all times. We would also like to call attention to the SUVA requirement for hard hats to be worn during overhead work at Zurich main station.

### 6.2 Fire safety regulations

The landlord's Safety & Security division shall provide some information on the safety measures to be implemented by exhibitors with reference to the fire safety regulations (escape routes, safety/emergency lighting, number of participants, etc.). The organiser shall contact the landlord's Safety & Security division in good time for information on the fire safety regulations to be observed. The safety plan must be submitted to the landlord at least 14 days before the event. The organiser is responsible for obtaining any fire safety permits necessary for the event.

### 6.3 Authority to issue instructions

The landlord and the third parties it commissions (SBB AG safety and technical services; emergency services: police, fire, ambulance; Transsicura surveillance companies; GSS general security services, etc.) are authorised to issue instructions relating to the applicable safety regulations. Representatives of these parties must have access to safety and technical equipment at all times.

Unforeseeable events that endanger the safety of individuals or of the building in any way may lead to the event being interrupted or cancelled. The landlord and the persons designated by him/her shall have the authority to make this decision.

### 6.4 Escape routes

All exits, walkways and escape routes recorded in the plans, specifically the mandatory minimum dimensions stipulated by the fire safety regulations, must be provided and kept clear. The exits must not be blocked during the event. If absolutely necessary, these exits may be kept closed. However, a member of staff who is familiar with the building must then be present to monitor them at all times (to ensure emergency exits are available if needed). The staff to be used will be determined by the Safety & Security division.

### 6.5 Fire extinguishers

The fire extinguishing apparatus present (fire hose stations, hydrants) and the fire service remote signalling boards must not, under any circumstances, be obstructed or rendered inaccessible in any other way. Fire extinguishing apparatus must not be used as water points for filling containers, tanks, etc. The landlord must approve any exceptions to this in justified cases.

### 6.6 Alcoves

The event must be organised such that no alcoves or corners that are difficult to control are created.

### **6.7 Flammable liquids**

Flammable liquids and gases may only be stored in stands to the extent that they are needed for daily consumption; the relevant provisions of the Swiss Gas and Water Industry Association (SGWA) must be strictly implemented and observed. Any necessary storage areas will be assigned by the landlord's Safety & Security division in accordance with the fire safety regulations. Open fires (candles, fragrance lamps, burners, etc.) are not permitted on the lower floors (including the plaza). This obligation is based on a fire safety order. Storing flammable liquids and gases is effectively prohibited.

### **6.8 Electrical installations**

Electrical equipment must be operated by qualified personnel and must comply with the relevant legal standards (see item 11).

### **6.9 Decorative material/balloons**

Depending on its location, decorative material may be approved for use, subject to the fire safety restrictions and the provision of the necessary permits. Decorations must be made of flame-retardant material of at least fire class 5.2 that does not drip or produce noxious gases in the event of fire (VFK [Swiss association of cantonal fire insurance companies] fire safety guidelines "Fire prevention: operational safety" of 26 March 2003). Decorative material must be put up in such a way that it does not create a fire hazard or endanger the safety of individuals or escape routes in the event of fire.

Helium-filled balloons may be used for decorative purposes. However, these must not be given to customers or visitors. (Balloons must not be released into the air). Balloons must be filled outside the station. Helium bottles may not be used inside the station.

### **6.10 Electrical equipment**

All electrically powered equipment must be switched off after use. Unsupervised operation is not permitted.

## **7. Surveillance, security services**

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### **7.1 Surveillance**

Zurich main station is monitored 24 hours a day, 7 days a week, without the landlord assuming any liability as a result of this.

### **7.2 Stand surveillance organised by the exhibitor**

The exhibitor may only organise its own stand surveillance with the landlord's permission. Such an undertaking must be clarified with the security service partner Transsicura AG.

### **7.3 Security services**

Use of the in-house security service (Transsicura AG) for events is to be verified with the responsible bodies. If these services are required, the exact scope must be determined. Security services may only be performed by the security specialists trained specifically for deployment in Zurich main station (Transsicura AG).

### **7.4 Booking**

Security services must be booked in good time from the address listed under item 25:

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## 8. Ambulance service

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### 8.1 Emergencies

The control centre, tel: 0512 22 39 39, must be informed of any emergencies. Rescue and paramedic services are exclusively provided and directed to the correct location by the control centre.

### 8.2 Paramedic and emergency services

For events involving large public gatherings, the organiser must arrange emergency medical services. The landlord will consult the Safety & Security division and the fire services to decide on the necessity of these services. The basic costs (hire of medical staff and emergency vehicles) shall be borne by the organiser. Any costs relating to incidents must be covered by the organiser's insurance.

### 8.3 Booking

Please contact the Safety & Security division for emergency medical services in good time. The contact address can be found under item 25.

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## 9. Advertising

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### 9.1 Basic principles

Advertising is permitted in the hired area. However, its visual content and appearance must be discussed with and approved by the landlord. The adverts must have a high-quality visual appearance and must be in keeping with the architectural environment. Signs and access points must not be obscured.

### 9.2 Not permitted

- Affixing advertising boards to the facades
- Gluing or painting fixed installations such as walls, stairwells, columns, floors, etc.
- Distributing samples outside the hired area
- Covering signs or information boards
- Displaying lighting effects (e.g. strobe lighting/flashing lights) for long durations, which could cause significant disturbance for passers-by
- Displaying promotional material in the ticket halls or sales areas belonging to SBB AG
- Advertising that contravenes item 1

### 9.3 Comments

The landlord reserves the right to reject without justification any advertising material that goes against its aims and views or those of SBB or third-party tenants. In the event of infringement, the landlord reserves the right to remove unacceptable advertising and, if necessary, initiate legal proceedings. Any costs that arise shall be billed to the organiser.

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## 10. Noise emissions

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### 10.1 Permission

The landlord must give written permission for exhibitors to operate acoustic equipment or conduct audiovisual performances of any type.

### 10.2 Acoustic conditions

The acoustics of Zurich main station must not be underestimated. Depending on the size of the audience, the echo time is very large and can significantly impair audio clarity. For this reason,



acoustic equipment and audio concepts should be chosen with great care. Experience has shown that the most suitable acoustic systems are those which enclose the exhibition area in terms of sound. Concert-like systems with large, high-wattage amplifier stacks facing the audience are not permitted.

### 10.3 Acoustic plan, volume levels

An acoustic plan must be submitted for every event. The landlord's sound technicians will examine whether the event can be permitted in the main hall. If the negative impact would be too great, the acoustic plan or the overall plan must be changed or the acoustic element removed. **Until 9 p.m.** the following volume levels must not be exceeded:

Location	Maximum level
within the event (in the event area)	80 decibels (A)

**After 9 p.m.** the following volume levels must not be exceeded:

Location	Maximum level
within the event (in the event area)	93 decibels (A)

For loudspeaker announcements or short entertainment shows, these values may be exceeded by a maximum of 10 decibels. However, the announcements must be able to be understood across the whole event site.

### 10.4 Responsible person

The organiser shall inform the landlord as to who is responsible for ensuring that noise levels are complied with.

### 10.5 Soundcheck

A soundcheck must be performed before every event and must be kept as brief as possible. The landlord must be informed in advance as to the exact amount of time that will be spent on sound-checking.

### 10.6 Measures in the event of non-compliance with the regulations

Failure to comply with the maximum levels defined under item 10.3 will result in the electrical supply being cut off or similar measures being taken. The landlord accepts no liability as a result of this.

### 10.7 Emergency priority override

For major events where large crowds are anticipated, the organiser must provide a microphone for emergencies with priority override and sufficient volume and clarity. The landlord will decide whether this is necessary.

### 10.8 Permission from SUI SA

Authorisation for musical performances must be obtained by the organiser.

## 11. Electrical installations

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### 11.1 Installations

Electrical installations and telephone- and internet connections may only be set up and monitored by the electrical companies approved by the landlord. The organiser will be billed separately by the relevant companies for all associated costs.

### 11.2 Installation report

The landlord must be notified of all electrical installations by way of an installation report at least 30 days before the event. All electrical installations and devices will be checked by the landlord **before they are put into operation** in accordance with the Low-Voltage Installations Ordinance (LVIO). The inspection date must be agreed with the landlord and/or the in-house electrical tester.

Contacts and information relating to installation reports and electrical checks according to the LVIO can be found under item 25.

### 11.3 Safety certification

For mobile market stalls and/or vehicles, the stall operator must be able to present valid safety certification (LVEO/LVIO) when requested to do so by the electrical tester.

### 11.4 Basic connection values

The basic connections have a current of 63, 125 or 250 amps. It should be noted that two supply shafts can sometimes be jointly fuse-protected. Fuse protection should be discussed with Lichtwerk GmbH (electrical installations).

### 11.5 Accessibility

Active electrical connections and fuses must remain accessible at all times.

### 11.6 Current fluctuations

The landlord cannot guarantee constant, uniform voltage or frequency. It assumes no liability for damage caused by current, voltage or frequency fluctuations.

### 11.7 Backup service

Can be provided by the tenant/organizer if required or ordered via Lichtwerk GmbH..

### 11.8 Opening supply shafts

The organiser is not permitted to open supply shafts or to connect power cables located in them without authorisation. Any damaged caused by violation of this provision will be billed to the organiser. Open supply shafts should be secured against the risk of accidents.

### 11.9 Booking

The necessary basic connections must be submitted at least 30 days before the start of the event. You can find the contact address under item 25.

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## 12. Water

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### 12.1 Connections

There are 2 water connections in the main hall "east facade" and "center" as shown on the hall plan:

- Drinking water 1 1/2", 0.2 to 4l/s, connections: 3 x 3/4" and 3 x 1/2"  
waste water disposal: 110mm connection

Price: fixed fee CHF 200.00, includes 20 m<sup>3</sup> water and waste water, further m<sup>3</sup> approx. CHF 4.60

### 12.2 Booking

The landlord will inform the organiser of the options available.

The contact address to which bookings should be directed is listed under item 25.

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## 13. Cleaning/tidying/waste

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### 13.1 Waste

Waste must be disposed of on an ongoing basis and must not be stored within the hired area. The requirements set out by the landlord for environmentally friendly waste disposal must be complied with. When designing and equipping stalls, considerable care should be taken to ensure that excessive waste is avoided; where possible, reusable containers should be used.

### 13.2 Handover of the hired area

The organiser is responsible for ensuring that the hired area is returned to the landlord in proper condition (floor tape and markings removed, completely clean) at the contractually agreed time.

### 13.3 Cleaning the hired area

The organiser is responsible for cleaning within the hired area. The costs for waste disposal depend on the type and weight. The organiser must dispose of special waste (e.g. batteries, chemicals, chemical substances, energy-saving lamps, dyes and solvents) itself.

### 13.4 Booking

We request that you book the necessary cleaning services in good time. You can find the contact address under item 25.

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## 14. Floor coverings

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### 14.1 Treatment of the floor coverings

Floor coverings must not be pierced with nails or screws. Carpets may be secured with double-sided tape. All adhesive tape residue must be removed. Self-adhesive carpet tiles are not permitted. Bolts and fixing implements may not be used except at the points provided for this purpose (see also "lashing hooks" under item 16). Hall floors may not be painted.

### 14.2 Water

The floors are not water-tight and must be protected against exposure to water. If ice rinks, ice sculptures, etc. are used, the floors must also be protected against melted ice. The floors may

not be sprayed.

### 14.3 Heavy loads

Heavy loads, decorative materials and crates may only be transported using trolleys or forklifts with rubber tyres. Points of high pressure should be avoided and areas at risk should, if necessary, be protected with appropriate underlay material.

### 14.4 Other materials

The floor must be protected and the electrical shafts sealed shut if sand, gravel, sawdust etc. is to be used. The electrical shafts must be checked after the event to ensure that there is no material in them. If material is present in the shafts, the organiser must clean them, or instruct that they be cleaned, and bear the costs.

## 15. Vehicles on the hired area

### 15.1 Driving in the main hall

The landlord must give prior permission for driving in the main hall, both during set-up and disassembly times and during the event itself. Vehicles should not be driven any faster than walking speed. The following applies in principle: **Load – drive away – park outside the station**. Transit routes must not be moved. The instructions issued by the supervisory staff must be followed. Unauthorised parked vehicles will be towed and their owner reported. Vehicles may only enter/exit if accompanied by Securitrans personnel (tel: +41 51 222 39 78).

Entry/exit	Vehicles	Dimensions	Weight
Transverse hall (for platforms 3 – 18)	HGVs, trailers	max. height 4.50 m	max. 1000 kg/m <sup>2</sup> or 28 t vehicle with max. wheel pressure 2x9 t
Main hall/ east arcade:	cars/minibuses/ delivery trucks	max. width 3.20 m max. height 3.80 m	max. 3.5 t
Central deliveries	without semi-trailers or trailers	max. height 4.00 m max. length 9.40 m	

### 15.2 Entry/exit via transverse hall or east arcade

When entering/exiting the transverse hall or east arcade **for the first time** with HGVs or vehicles of any kind, the customer must inform Facility Management (tel: +41 79 503 88 93) **15 minutes in advance**. Vehicles must always be accompanied by internal or external security staff when entering/exiting.

Entry/exit via the transverse hall is not permitted at the following times:

**6:20 a.m. to 8:35 a.m. and 3:50 p.m. to 7:05 p.m., and during the minutes from ..50 to ..05 and ..20 to ..35.**

### 15.3 Parking

The landlord must be informed of the parking requirements by the agreed deadline. The landlord is not obliged to provide parking spaces to the organiser if it does not have any. The provision of parking spaces does not form part of the contract.

### 15.4 Legal requirements for the Skyworker/forklifts and lifting platforms

The legal requirements and the corresponding hiring documents for the Skyworker, forklifts and lifting platforms can be requested in advance from Facility Management, Maintenance. You can find the contact address under item 25.

## 16. Lashing hooks

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Floor boxes with lashing hooks are provided in the main hall. Loading must not exceed 500 kg per floor box in any direction. Dynamic loads are not permitted. This apparatus may only be used with the permission of the landlord. Particular care is to be taken to ensure that it is secured/shut off.

## 17. Attachments to the hall roof

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### 17.1 Rigging in Zurich main station

Special permission must be granted for hanging advertising materials or objects from the hall roof; see also item 9. Suspended installations in Zurich main hall are always managed and monitored by the in-house rigging supervisor. However, the organiser is free to instruct a third-party rigger or the rigger from Zurich main station to plan and mount these installations. The services provided by SBB AG through the rigging supervisor at Zurich main station will be specified in more detail in the following items. When a third-party rigger is being used, Zurich main station's rigging supervisor must be responsible for checks and approvals.

#### 17.1.1 Duties/services of the rigging supervisor at Zurich main station

- The rigging supervisor advises the organiser during the planning phase and carries out the technical and structural checks on the organiser's entire rigging installation using the planning documents.
- The rigging supervisor acts as the interface between the authorising engineer, SBB AG and the organiser.

### 17.2 Procedure for suspended installations

- The organiser will receive planning documents for the main hall
- The organiser plots the installations for the hall roof onto these plans with all the necessary information (weight)
- The organiser presents its plan for the suspended installations to the rigging supervisor at Zurich main station for inspection
- The rigging supervisor checks the plan for the suspended installations and discusses it with the organiser
- The rigging supervisor approves the installation or obtains approval from the engineering office (see costs of approval procedures for "special designs")
- The rigging supervisor (or the engineering office) removes the installations after they have been mounted
- Hard hats must be worn when working at height
- If beams must be crossed, lifelines and harnesses must be used
- The applicable SUVA guidelines and the new regulations and safety provisions of SBB Real Estate must be complied with

### 17.3 Suspended installations in general

All installations suspended from the hall roof at Zurich main station are subject to approval and must be overseen by the rigging supervisor. The provisions of "Procedure for suspended installations" must be followed. Exceptions may be approved by the landlord in the following cases:

- suspension of advertising boards or drapes up to max. 200 kg per transverse beam

#### 17.3.1 "Regular" suspended installations

The plan from the structural engineering office gives the following:

- Point class 1: 5 kN (500 kg)
  - Point class 2: 2.5 kN (250 kg)
  - Point class 3: 8 kN (800 kg)
  - Load group A: 5 kN (500 kg)
  - Load group B: 10 kN (1,000 kg)
  - Load group C: 1.05 kN (1,050 kg)
  - Load group D: 20 kN (2,000 kg)
  - Load group E: 40 kN (4,000 kg)
  - Load group F: 20 kN (2,000 kg)
- Submission deadline: at least eight days before installation begins

Loads must be fastened to the lower belt in such a way that the material and the corrosion protection are not damaged. Details of the attachment fastenings on internally produced hanging objects (without an inspection stamp) are to be given to the rigger.

### 17.3.2 “Special” suspended installations

If the conditions listed under item 17.3.1 “Regular suspended installations” are not met, the installation is considered to be a “special suspended installation”. The following items also apply:

- Hanging dynamic loads that could cause oscillations in the supporting structure
- Submission deadline: at least 15 days before installation begins

## 17.4 Costs of approval procedures

The organiser will be billed separately by the relevant companies for all associated costs.

“Special” suspended installations may be permitted in exceptional cases if they do not significantly exceed the load-bearing capacity of the hall roof. This requires intensive statistical evaluation by the rigging supervisor and the engineering office. The additional costs shall be borne by the organiser once the rigging supervisor and engineering office have prepared a quote. If the organiser fails to meet the submission deadline, he must then bear all the costs.

## 17.5 Requesting the rigging supervisor from Zurich main station

We recommend that you request the required services in good time. You can find the contact address under item 25. The organiser will be billed separately by the relevant companies for all associated costs.

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## 18. Insurance

The organiser must, under all circumstances, organise event insurance against third-party claims with a guaranteed sum of at least CHF 5,000,000 (5 million) and present this in the form of a policy when concluding the contract. Depending on the potential for risk and possible hazards, the landlord may set a higher insurance sum.

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## 19. Liability

The organiser shall handle any third-party claims for damages relating to the performance or exhibition. This means that the organiser undertakes, at its own expense and risk, to defend against unjustified claims and to cover justified ones that are made against the landlord in this context.

The organiser itself is responsible for any equipment, objects and aids it supplies. The organiser undertakes to comply with the fire safety regulations and SUVA provisions. The organiser accepts responsibility for loss and damage.

## 20. Restrictions

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The landlord reserves the right to withdraw approval for the event with good reason, following a written warning in the planning phase or with immediate effect during the event.

The landlord has good reason if:

- the organiser does not comply with the regulations imposed on it;
- the organiser allows third parties to use the area without authorisation;
- the organiser uses the event for anything other than the agreed purpose or causes damage to the landlord's image through its behaviour;
- the organiser files a moratorium on debt enforcement or initiates bankruptcy proceedings
- circumstances arise that endanger the safety of persons and/or the building or affect it in any way.

## 21. Conditions

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The organiser must pay the rent in accordance with the contract. However, a payment of CHF 10,000 is due after acceptance of the offer or, at the latest, after conclusion of the contract. The entire rent must be transferred before the start of the event. The final invoice is issued after the end of the event and contains details of any possible additional services used. The outstanding sum listed on this invoice must be paid within 30 days of receipt in Swiss francs, otherwise all the consequences of default shall be invoked automatically without any reminders.

## 22. Cancellation/postponement of the event

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### 22.1 Cancellation/postponement after the quote has been confirmed

If an organiser withdraws after the written confirmation of the offer or postpones the event to a different date, it must pay compensation of 10% of the amount quoted (min CHF 1,000) to cover administrative costs. This also applies if the reserved area is subsequently leased again. The contribution towards expenses must be paid under all circumstances.

### 22.2 Cancellation after the contract has been signed

In the event of cancellation after the contract has been signed, the organiser must pay the following cancellation fees:

Up to 180 days before the event	50% of the hall rental fees
Up to 120 days before the event	80% of the hall rental fees
Up to 60 days before the event	90% of the hall rental fees
Fewer than 60 days	100% of the hall rental fees

If it is established that the organiser has outstanding debts to SBB AG, the latter reserves the right, following consultation with the organiser, to cancel the site reservation and impose the associated cancellation fees on the organiser.

### 22.3 Postponing the event after the contract has been signed

If the event is postponed after the contract has been signed, the principles as listed under item 22.2 apply accordingly.

## 23. General

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### 23.1 Severability

Should individually provisions in this contract be or become invalid, the validity of the remaining provisions shall not be affected. A substitute provision that conforms as closely as possible to the aims of the invalid provision shall replace the invalid provision.

**23.2 Amendments**

Cancellation, alteration or amendment of the rights and duties which make up this contract – including this clause – is only valid in written form. We reserve the right to make changes.

**23.3 Acknowledgement of the “General terms and conditions for events at Zurich main station”**

By signing this contract, the organiser unconditionally accepts the present “General terms and conditions for events at Zurich main station”.



## 24. Additional information

### 24.1 Description of the main hall

Features	Explanations/instructions/information
Hall capacity	Main hall 1 600 m <sup>2</sup>
Usable height of the hall in daylight	19–24 m
Entry to the main hall via: transverse hall (for platforms 3–18)	max. height 4.50 m
Entry/exit east arcade	max. width 3.20 m, max. height 3.80 m
Passenger lifts/goods lifts	various options by arrangement
Source of natural light	Yes
Lighting	HQI lamps, can be switched off by sector. Emergency lighting: Halogen lamps, only used in the event of network failure Vintage lighting: Light bulbs, can be switched off
Current and power	230/400 volts; 63+125+250 amps
Power sockets	63A = CEE plugs, 125A+250A = terminals
Water and waste water connections (Drinking water)	1 floor supply shaft according to plan. Normal pressure 3.5 bar Pressure increase up to 7 bar
Climate	External temperature
Telephone/ISDN connections	possible if booked in good time
Sprinkler system/fire detectors	none
Floor (material)	Sheet asphalt and granite panels (not water-tight!)
Floor supply ducts	Power/water connections in floor boxes at various points
Floor anchoring	Anchoring hooks at various points, max. 500 kg tensile load
Floor loading	max. loading capacity 10 kN/m <sup>2</sup> (1,000 kg/m <sup>2</sup> ) or 28 t vehicle (280 kN) with max. wheel pressure 2x9 t (2x90 kN)
Roof structure	Riveted steel beams, 19 m above the floor 16 clearly defined suspension points. Suspended load per point max. 800 kg
Set-up/dismantling times	Working days: 4 a.m. to 12 a.m. (nights by arrangement) Sundays: 5 a.m. to 12 a.m. (nights by arrangement) Start on the day before from 7 p.m. or by arrangement Dismantle on the following day from 9 a.m. or by arrangement
Parking	outside main station
Storage space	By arrangement
Office space	By arrangement
Rooms for press conferences	By arrangement
Footfall	Average number of visitors per day: approx. 400,000

## 24.2 Water and waste water connections

### Important information:

1. Installation and water costs are invoiced directly. Complaints regarding the scope of services must be made before disassembly if possible to ensure that inspections can be duly conducted.
2. To book a water and/or waste water connection, contact the responsible office (see "important contact addresses for companies"). Orders and, if necessary, site plans must be submitted to the landlord at least 14 days before the start of the event.
3. The landlord will levy a 25% surcharge on orders placed after the agreed deadline and a 50% surcharge on orders placed on the last day of construction. If the organiser withdraws from an agreement and does not provide written, detailed notification to the landlord at least three days before the event, he shall be responsible for all costs incurred.
4. Blocking valves and taps can be hired from the landlord and remain the property of the latter. The organiser must ensure that the material used is present in a complete and undamaged state at the end of the event for disassembly. The organiser will be billed for missing parts.
5. The organiser is responsible for providing inlet and outlet pipelines, sinks, hot water appliances and various other equipment. These must be installed by a plumber licensed by the City of Zurich at the expense of the organiser.
6. Unauthorised connection to existing pipelines is not permitted. In such a case, the landlord may immediately shut off the connection.
7. The organiser is not permitted to open supply shafts or to take water from them without authorisation. Any damage caused by violation of this provision will be billed to the organiser.
8. All installations fitted by the organiser must be completely sealed. No leaks (including drips) will be tolerated. If leaks are not repaired immediately, the landlord will immediately shut off the water supply. No claims may be made as a result of this. All installations must be fitted by an installer licensed in the City of Zurich.
9. Liability cannot be assumed for the consequences of pressure loss or pressure fluctuations and damage to the organiser's equipment. The Technical Centre, tel: +41 51 222 27 17, must be informed of any faults.
10. If necessary, special measures must be implemented for water consumption higher than the available 2 l/s (e.g. filling water tanks) or for continuous operation of devices (e.g. lasers). The landlord and its professional services are happy to help find solutions.
11. The landlord accepts no liability for damage to persons or objects caused by pipelines it does not own.
12. The organiser will be billed for any blockage of the waste-water pipeline in the supply shaft.

## 25. Important contact addresses for companies

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### Zurich main station

Swiss Federal Railways SBB  
Real Estate, Station Property Management  
Events  
Museumstrasse 1  
CH-8001 Zurich  
Tel: +41 (0)79 654 95 63

e-mail: martin.sommer@sbb.ch

### Electrical installations / Internet (in-house electricians)

Lichtwerk GmbH  
Adlisbergstrasse 44  
CH-8044 Zürich  
Tel. +41 (0)44 380 58 68

Christian Kaelin  
Basil Büchel

Natel: +41 (0)79 222 10 68  
Natel: +41 (0)78 733 12 12

e-mail: info@lichtwerk.ch  
e-mail: info@lichtwerk.ch

### Water / waste water connections

Schweizerische Bundesbahnen SBB  
Immobilien – Facility Management  
Museumstrasse 1  
CH-8001 Zürich  
Tel: +41 (0)51 222 34 41

e-mail: fm\_tiro.t4@sbb.ch

### Cleaning / waste

Schweizerische Bundesbahnen SBB  
Immobilien - Facility Management  
Christian Maczek  
Museumstrasse 1  
CH-8001 Zürich  
Tel: +41 (0)51 222 27 98

e-mail: fm\_reinigng.rot1@sbb.ch

### Maintenance, forklifts, Skyworker, lifting platforms etc.

Schweizerische Bundesbahnen SBB  
Immobilien – Facility Management  
Museumstrasse 1  
CH-8001 Zürich  
Tel: +41 (0)51 222 34 41

e-mail: fm\_tiro.t4@sbb.ch

### Safety & Security / safety advice

Bouygues Energies & Services Schweiz AG  
Gregor Groth  
Museumstrasse 1  
8001 Zürich  
Direkt +41 (0)79 514 77 15

e-mail: gregor.groth@bouygues-es.com

**Transsicura security service**

Transsicura AG  
Lars Huber  
Museumstrasse 1  
Postfach 2021  
CH-8021 Zurich  
Tel: +41 (0)51 222 31 82

e-mail: lars.huber@transsicura.ch

**Official authorities of the City of Zurich**

Stadtpolizei Zürich  
Spezialabteilung  
Büro für Veranstaltungen  
Postfach  
CH-8021 Zürich  
Tel: +41 44 411 73 66

e-mail: stp-bfv@zuerich.ch

[https://www.stadt-zuerich.ch/pd/de/index/stadtpolizei\\_zuerich/bewilligungen\\_informationen/planung.html](https://www.stadt-zuerich.ch/pd/de/index/stadtpolizei_zuerich/bewilligungen_informationen/planung.html)

**Fire department of the City of Zurich**

City of Zurich protection and rescue  
Fire service  
Yannik Hangartner  
Beatenplatz 1  
Postfach  
CH-8021 Zurich  
Tel: +41 (0)44 411 26 48

e-mail: yannik.hangartner@zuerich.ch

**Fastening to the hall roof / rigging**

Rigging GmbH  
Benno Gähwiler  
Freiestr. 7  
CH-8280 Kreuzlingen  
Tel: +41 (0)71 680 09 50

Mobile: +41 (0)76 386 60 06

e-mail: info@rigging.biz

or...

audio visual solutions ag  
Spinnereistrasse 5  
6020 Emmenbrücke /  
Tel: +41 41 349 20 92  
www.auviso.ch

e-mail: patric.hofstetter@auviso.ch

**Permission from SUISA**

Bellariastr. 82  
Postfach 782  
CH-8038 Zurich  
Tel: +41 (0)44 485 66 66

e-mail: suisa@suisa.ch