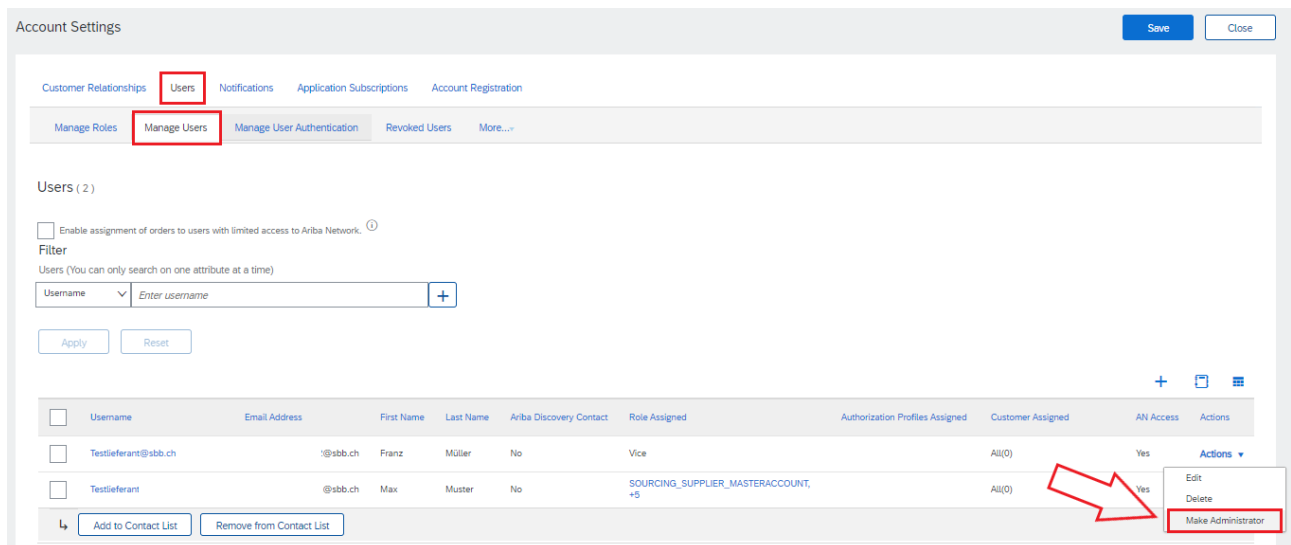
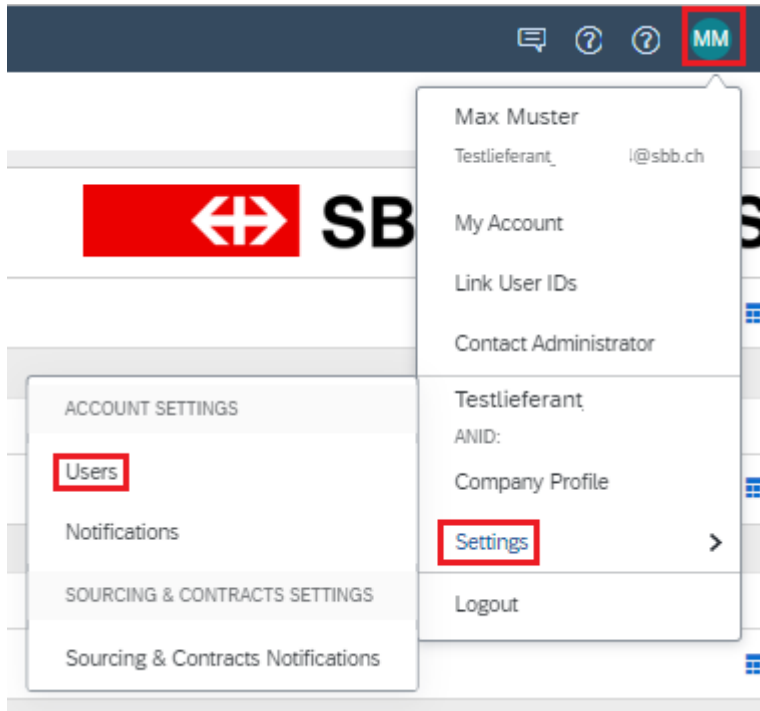


## Making a user an Administrator

The user to be made a new Administrator must have been added to the company account.

(refers to account administrator) If the user has been added, they can be made into an Administrator under *Settings > Users > Account Settings > Manage Users*. For the required user, click on "Actions" in the bottom right, and then on "Make Administrator".



On the next screen you define which role is to be assigned to you instead of the administrator role. All users must have at least one role assigned.

Assign a Role

Select a new role for your account.

Name	Description
<input checked="" type="checkbox"/> Vice	

A warning is displayed. When you click on "OK", you hand your administrator role over to the other user.

Assign a New Administrator

**WARNING:** You are about to transfer your administrator role to Franz Müller. After you assign the administrator role to another user, you will be logged out of your account.