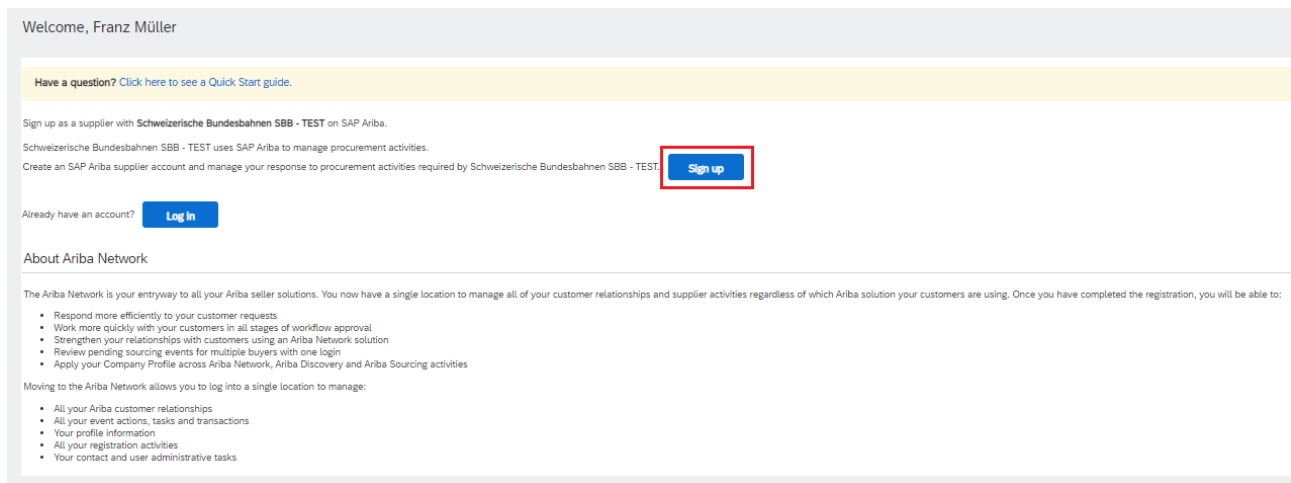


## Changing the recipients of the supplier qualification

(concerns new recipient) Contact [dp2go@sbb.ch](mailto:dp2go@sbb.ch) so that we can send you a new supplier qualification invitation. In the new invitation e-mail, click where it says "Click here". If you are **not yet** entered as a user with your Ariba account, click on "register".



Welcome, Franz Müller

Have a question? [Click here to see a Quick Start guide.](#)

Sign up as a supplier with **Schweizerische Bundesbahnen SBB - TEST** on SAP Ariba.

Schweizerische Bundesbahnen SBB - TEST uses SAP Ariba to manage procurement activities.

Create an SAP Ariba supplier account and manage your response to procurement activities required by Schweizerische Bundesbahnen SBB - TEST. [Sign up](#)

Already have an account? [Log in](#)

### About Ariba Network

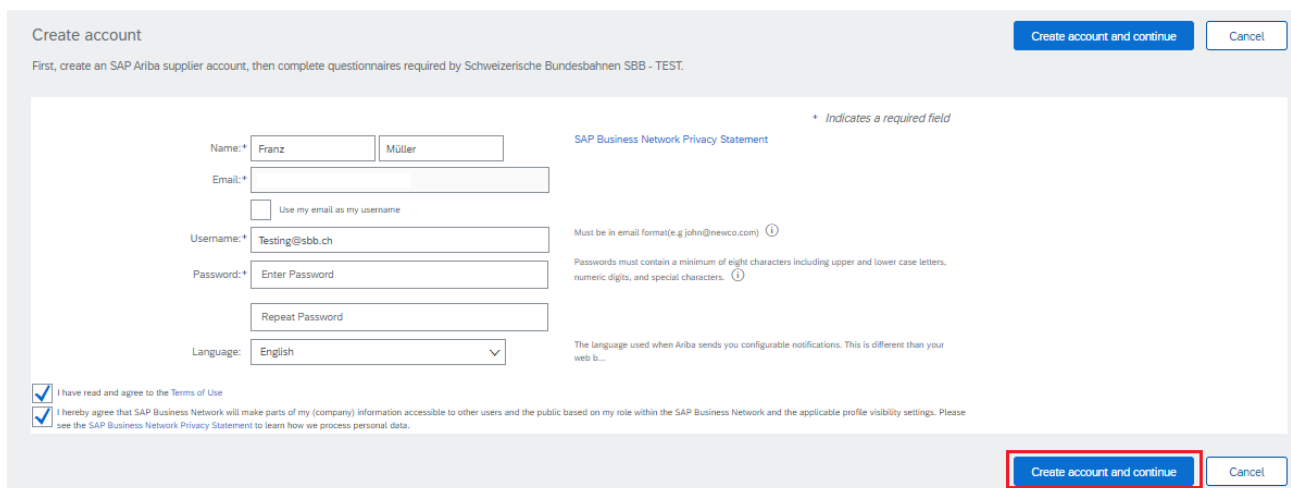
The Ariba Network is your entryway to all your Ariba seller solutions. You now have a single location to manage all of your customer relationships and supplier activities regardless of which Ariba solution your customers are using. Once you have completed the registration, you will be able to:

- Respond more efficiently to your customer requests
- Work more quickly with your customers in all stages of workflow approval
- Strengthen your relationships with customers using an Ariba Network solution
- Review pending sourcing events for multiple buyers with one login
- Apply your Company Profile across Ariba Network, Ariba Discovery and Ariba Sourcing activities

Moving to the Ariba Network allows you to log into a single location to manage:

- All your Ariba customer relationships
- All your event actions, tasks and transactions
- Your profile information
- All your registration activities
- Your contact and user administrative tasks

On the next screen, create a user. You will then be automatically entered as a user with the correct Ariba account. After completing all the mandatory fields, click on "Create account and continue".



Create account [Create account and continue](#) [Cancel](#)

First, create an SAP Ariba supplier account, then complete questionnaires required by Schweizerische Bundesbahnen SBB - TEST.

Name:   \* Indicates a required field

Email:

Use my email as my username

Username:  Must be in email format (e.g. john@newco.com)

Password:  Passwords must contain a minimum of eight characters including upper and lower case letters, numeric digits, and special characters.

Language:

I have read and agree to the [Terms of Use](#)

I hereby agree that SAP Business Network will make parts of my (company) information accessible to other users and the public based on my role within the SAP Business Network and the applicable profile visibility settings. Please see the [SAP Business Network Privacy Statement](#) to learn how we process personal data.

[SAP Business Network Privacy Statement](#)

[Create account and continue](#) [Cancel](#)

To ensure that you are properly entered as a user on your company account, the account administrator must first authorise your user:

(concerns account administrator) Log into your [Ariba account](#) and click on your initials. Then click on *Settings > Users > Manage Unapproved Users*.

