

Logistical Guidelines

Annex 1 to the GTC for the Procurement of Rolling Stock Components (GTC-RKomp)

All supplies of rolling stock components to SBB AG or other authorised recipients shall be subject to the following requirements with regard to logistics and incoming goods inspection.

- 1 Logistics**
 - 1.1 The company shall incorporate SBB's contractually agreed logistics and packaging specifications into its mandate-related quality and risk management.
 - 1.2 Components from separate orders may only be packed together with the consent of SBB.
 - 1.3 The company shall give SBB's intended recipient 24-hour notice of any deliveries of bulky components. This shall particularly include components to be handled with special loading equipment, and consignments of more than ten pallets.
 - 1.4 Each consignment must be unequivocally identifiable (bearing contract name / order numbers, components, SBB material numbers, batch code (barcode or RFID, etc.), plus expiry date). Deliveries must in particular include a delivery note, all the necessary valid customs documentation, movement certificates, manufacturers' certificates or certificates of origin, all test reports from the company's factory, all upstream test certificates and all certificates from the company's outgoing goods inspection, documentation in accordance with the relevant annex to the GTC, proof of all EC conformity and usability assessments for interoperability components (IOC) and for subsystems, all safety declarations, all exceptional approvals and operating permits from national safety authorities, and for safety-relevant components ("SRC") and safety-relevant software (SSAS > 0), all documents attesting to their safety and all safety reports. All safety-relevant parts must be labelled with serial numbers as per the relevant SBB criterion.
 - 1.5 Load carriers shall be determined by SBB's logistical specifications (BBA 20044496 / "Logistical Specification for SBB Load Carriers" and BBA 20044497 / "SBB Standard Load Carrier Specification").
- 1.6 Failure by the company to adhere to the requirements listed herein shall constitute a deficiency.
- 2 Goods identification and incoming goods inspection by SBB**
 - 2.1 Goods identification and incoming goods inspection by SBB shall only establish whether a consignment is complete and undamaged (externally visible defects, packaging material, damage, soiling, etc.), whether there are evident deviations from deadlines, identity, labelling and quantity, and whether the logistics requirements have been adhered to and complete documentation has been provided as per sections 1.4 and 1.5 of this Annex. With regard to quantities, the values communicated by SBB during the incoming goods inspection and countersigned by the carrier will be definitive, in the absence of proof to the contrary.
 - 2.2 Confirmation of receipt shall have no effect on SBB's guarantee and liability claims.
- 3 Delivery**

Delivery shall be acknowledged by the recipient authorised by SBB by signing the delivery note at the place of performance. For the acceptance or receipt of goods to be considered valid, receipts for any customs duties or taxes payable must be enclosed.
- 4 Safety and protective measures on the SBB site**

Section 3.8 of the GTC-RKomp shall apply. The company shall be obliged to familiarise itself with the health and safety measures currently in force at SBB.
- 5 Coordinates for giving advance notice of deliveries of bulky components and consignments of more than ten pallets**

See page 2 of this Annex.

Coordinates for giving advance notice of deliveries of bulky components and consignments of more than ten pallets:

Industrial plant of Bellinzona (Viale Officina 18)	+41 51 227 66 57 or belo794@sbb.ch
Industrial plant of Olten (Industriestrasse 151)	+41 51 229 57 88 or xp156@sbb.ch
Industrial plant of Yverdon (Quai des Ateliers)	+41 51 224 83 52 or xpyv792@sbb.ch
Industrial plant of Biel (Oberer Quai 140)	+41 51 226 72 46 or bihw141@sbb.ch
Service facilities of Zurich-Altstetten (Hohlstrasse 400)	+41 51 222 55 37 or zue751@sbb.ch
Service facilities of Oberwinterthur (Flugplatzstrasse 7)	+41 51 223 07 37 or owt755@sbb.ch
Service facilities of Zurich – Herdern (Aargauerstrasse 15)	+41 51 222 95 77 or zue750@sbb.ch
Service facilities of Zurich – WUVB (Hohlstrasse 350)	+41 51 222 37 69 or zue752@sbb.ch
Service facilities of Zurich – works UA G (Neugasse 145)	+41 51 222 36 34 or zue755@sbb.ch
Service facilities of Basle PZR (LokDepot – Walkeweg 55)	+41 51 229 23 63 or bs754@sbb.ch
Service facilities of Basle UZR (Münchensteinerstrasse 95)	+41 51 229 25 82 or bs751@sbb.ch
Service facilities of Lucerne (Neustadtstrasse)	+41 51 227 32 47 or lz754@sbb.ch
Service facilities of Biel (Brüggstrasse 47a)	+41 79 611 33 31 or bi750@sbb.ch
Service facilities of Geneva (rue du Prieuré 34)	+41 51 225 30 30 or ge755@sbb.ch
Service facilities of Brig (Tunnelstrasse 148)	+41 51 225 83 53 or br755@sbb.ch
Service facilities of Bellinzona (Via Pedemonte 5)	+41 51 227 64 81 or xpbel002@sbb.ch

The company should schedule deliveries to coincide with the opening hours of the relevant industrial plants and service facilities.