

GENERAL CUSTOMS CLEARANCE INSTRUCTIONS IMPORT FOR SUPPLIERS AND FORWARDERS Appendix 5 to the GTB for the procurement of rolling stock components (AGB-RKomp)

1 Scope of application, target and content

This appendix applies to all deliveries of rolling stock components from abroad. It describes the procedure for handling the import of these shipments.

2 SBB AG as recipient

SBB AG (referred to as SBB below) is in principle not a permitted recipient.

3 Place of customs clearance / responsibility

All deliveries must be cleared at the border or at the forwarder's terminal.

Responsibility for proper import customs clearance lies with the transporter/forwarder commissioned by the company.

If required, the company transfers responsibility for compliance with customs clearance instructions to the transporter/forwarder.

4 Deliveries without customs clearance

Deliveries without customs clearance are not accepted by SBB. Should a delivery nevertheless take place without customs clearance, the liability lies with the company.

5 ZAZ account / VAT number / company UID number SBB

ZAZ account: 5934-4

VAT no.: CHE-102.909.703

Company UID: CHE-102.909.703

6 INCOTERMS 2010 / DDP

According to agreed GTB RKomp.

For deliveries according to INCOTERMS 2010 / DDP, **only VAT is allowed** to be charged to the ZAZ account in accordance with section 5.

The customs clearance fees are borne by the company.

7 INCOTERMS 2010 / DAP

If INCOTERMS 2010 / DAP are applied in accordance with a separate contractual agreement, the following applies:

- a) Value added tax is charged to the ZAZ account in accordance with section 5.
- b) Costs of import customs clearance:
 - Customs clearance costs up to 2 items:
flat rate: CHF 78.00
 - each additional tariff item: CHF 5.00
 - Costs for inspection, customs examination, subsequent weighing with documentation
CHF 75.00 / h

The costs of import customs clearance shall be charged to the company (ordering party).

For INCOTERMS 2010 / DAP, SBB assumes that the import customs clearance costs are part of the material price.

The rates set out above (lit. a and b) shall be regarded as maximum rates, unless otherwise agreed in the contract.

8 Forwarding documents and customs declarations

The following information is mandatory on all shipping documents, customs declarations and invoices:

- a) Supplier of the rolling stock components (company)
- b) SBB purchase order number (SAP purchase order, starting with 45xxxxxx), listed in the disposition authorisation per item

SBB reserves the right to reject invoices in the event of missing information on the shipping documents and customs declarations.

9 Provisional customs clearances

If provisional customs clearance is required due to missing documents (especially APS/GSP/EUR.1 or invalid invoice declaration), the customs account of SBB must be used for customs clearance. Provisional customs clearances must be notified to SBB by the date of expiry of the deadline. Subsequent changes in the customs clearance status from "provisional" to "definitive" must always be reported back to SBB promptly.

10 Supplements to the statements of account

In particular, the following documents shall be attached to each statement of account:

- a) Copy of the commercial invoice
- b) Copy of the import list / customs declaration

Statements of account without these documents will be rejected.

11 Invoice address

SBB Personenverkehr
Kreditoren Personenverkehr
Poststrasse 6
CH-3000 Bern 65

12 Queries

Requests for clarification / queries should be directed to the following address:

SBB Personenverkehr
Materiallogistik / Prozesse & Systeme
Fachstelle Zoll
Wylersstrasse 123/125
CH-3000 Bern 65

E-mail: Zollsupport.p@sbb.ch